



THE BRITISH COLUMBIA COAST PILOTS LTD.
“Leaders in the Marine Community and Piloting Profession”

COVID-19 PROTOCOL

BCCP is closely monitoring all aspects of the COVID-19 pandemic including regular contact with government officials from a variety of departments including Transport Canada (BC and Ottawa), Public Health Services Canada, BC Center for Disease Control, Pacific Pilotage Authority, other pilot organizations, and industry stakeholders.

Prevention

We have informed our members and staff of the symptoms of COVID-19 and the recommended preventative measures, including:

1. Avoid touching your eyes, nose, or mouth with unwashed hands
2. Wash your hands often with soap and water for at least 20 seconds, especially after using the washroom and when preparing food. Use alcohol-based hand sanitizer if soap and water are not available
3. Limit social interaction – no shaking hands, hugging, kissing, or close proximity (6’) to others
4. Clean high-touch surfaces frequently. For pilots includes all shipboard equipment or surfaces used by the pilots.
5. If coughing or sneezing:
 - cough or sneeze into a tissue or the bend of your arm, not your hand
 - dispose of any tissues you have used as soon as possible in a lined waste basket and wash your hands afterwards

If Infected or Suspected

Members who exhibit any of the symptoms or are in close proximity to someone who exhibits the symptoms are required to immediately self-isolate and seek medical attention to determine if they have contracted the virus. Pilots will not be permitted to return to service until they are cleared for work by a medical professional.

Out of Country travel

We have cancelled all travel outside of Canada, including training courses. Any members returning to Canada are currently required to self-isolate for 14-days and seek treatment if they develop any of the virus symptoms.

Workplace

Transport Canada has stated that there is no self-isolation required following cross border assignments or servicing foreign vessels.

The Marine Security Operations Center (MSOC) has established the following protocol for inbound vessels:





- 96-hour report where the Master is required to report any onboard illness, whether suspected COVID-19 or not.
- 24-hour report where the Master is again required to report any onboard illness
- If there is any reported illness aboard, the PHAC doctor stationed at MSOC will determine if the crewmember has contracted COVID-19.
- If there is a suspected COVID-19 case on board, or the crew member exhibits any signs of a flu-like illness, the crew member will be isolated.
- MSOC will notify PPA Dispatch of any onboard illnesses who will in turn notify BCCP and the pilot dispatched to the assignment
- **If the pilot boards and finds an unreported sick crew member, he is to immediately contact a Director who will contact MSOC**
- The ship is required to sanitize the bridge environment as per PPA Notice to Industry 03/2020.
- In addition, Pilots will sanitize all bridge surfaces or equipment they will use in the course of their piloting duties
- Pilots are not required to wear the N-95 masks at this time
- Pilots and crew are to maintain a distance of at least 2 metres (6 feet) from crew members to ensure ongoing compliance with social distancing protocols and reduce risks of virus transmission
- Pilots are to avoid using any onboard coffee cups or utensils
- Pilots are to limit interaction with pilot boat crew or transportation service providers to ensure social distancing
- Pilots are to confirm transportation services and hotels have complied with the sanitization protocols they have enacted.

Office

- The BCCP office has established a COVID-19 protocol for the staff, including sanitization of the workplace, working from home, and limiting non-essential personnel entering the office.
- Pilots are requested to limit in-person interaction with office staff.
- We have discontinued all in-person meetings and are employing teleconferencing and video conferencing
- A portion of the BCCP internal website dedicated to posting all relevant COVID-19 information for easy access by the members.

BCCP is working aggressively with the PPA, Transport Canada and other agencies to secure additional supplies such as N-95 masks, hand sanitizer, antibacterial wipes and gloves should the need arise. We are also exploring operational changes to ensure the efficiency of the pilotage system is maintained while limiting our members' exposure to the public.

We are committed to keep Pilotage operating so as to help ensure the movement of critical goods into Canada and support the economy.

